

LONG MELFORD PARISH COUNCIL

1 Milestone House, Long Melford, Suffolk. CO10 9HZ.
Tel: 01787 378084 email: clerk@longmelford-pc.gov.uk



Meeting of: Full Parish Council
Date: 09 May 2019
Time: 7.00 p.m.
Place: United Reformed Church, Hall Street.

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present – Councillors:

As elected at the May 2nd 2019 Election

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT AND TO RAISE ANY ISSUE PERTINENT TO ITEMS ON THE AGENDA. Notice: Under the Openness of Local Government Bodies Regulations 2014, filming and or recording of this meeting is open to members of the press and public.

AGENDA

Agenda Number	Decision Required?	Description
19/001	Yes	Election of Chairman for the year from 09 May 2019 to the next Annual Parish Council Annual General Meeting 2020. The first Item of business is to elect a chairman for the next year. <i>On completion of the vote, the chairman for 19/20 takes the chair, and the meeting continues</i>
19/002	No	Declaration of Acceptance of Office: To receive the Declaration of Acceptance of Office duly sign by the newly elected Chairman
19/003	Yes	Election of Vice- Chairman for the year from 09 May 2019 to the next Annual Parish Council Annual General Meeting 2020.
19/003	Yes	Apologies for Absence: To receive any apologies for absence from Councillors unable to attend
19/004	No	Declarations of Interest: To receive any declarations of interests that Members may wish to give notice of, on matters pertaining to any item on this Agenda
19/005	Yes	To receive and approve minutes of the previous meeting: held on 04 April 2019 at 7:30pm at URC.
19/006	Yes	Questions and or statements from the Public: An opportunity to enable members of the press and public present to comment upon any item <u>on the Agenda</u> .
19/007	Yes	To appoint Councillors to Council Committees 1> Finance (11) previous allocation) – 2> Planning (11) – Tradition is that BDC/County Cllrs do not sit on planning

		<p>3> Personnel (5) – Currently made up of 3Cllrs plus 2 ex-officio seats for Chair and Vice Chair.</p> <p>4> Emergency Plan (3) –</p> <p>5> Neighbourhood Plan (5) -</p>
19/008	Yes	<p>To Appoint Councillors as liaison to external committees</p> <p>1> LMOS – Currently Cllr Nunn</p> <p>2> Village Hall - Currently Cllr Moreton</p> <p>3> Community Association - No current assignment</p>
19/009	Yes	<p>General Power of Competence: To resolve that under the Part 1 of Localism Act 2011 (Eligibility: <i>Long Melford Parish Council have a number greater than 2/3 of the council that were elected to their seats, and the Clerk holds the CILCA qualification</i>) Long Melford Parish Council adopts the General Power of Competence.</p>
19/010	Yes	<p>Standing Orders: To receive and approve the Parish’s Standing Orders</p>
19/011	Yes	<p>Financial Regulations: To receive and approve the Parish’s Financial Regulations</p>
19/012		<p>ANNUAL RETURNS</p> <p>(a) <u>Annual Return</u></p> <p>(i) To receive and approve the Annual Governance Statement (Section 1) for the Year Ended 31st March 2019.</p> <p>(ii) To receive and approve the Annual Return (Section 2) for the Year Ended 31st March 2019.</p> <p>(b) <u>Annual Accounts</u></p> <p>To receive and approve the Annual Accounts for the Year Ended 31st March 2019</p>
19/013	Yes	<p>Banking Signatories:</p> <p>To determine banking signatories for Lloyds and Ipswich Accounts</p>
19/014	Yes	<p>CIL Report:</p> <p>To receive and for the Chairman to sign the CIL report for 2018/19</p>
19/015		<p>County Cllr Report</p>
19/016		<p>District Cllr Report</p>
19/017		<p>NHP Report</p>
19/018		<p>Clerk’s Report:</p> <p>To receive a verbal report from the Clerk on matters arising</p>
19/019	Yes	<p>CIL 123 application:</p>
19/020	Yes	<p>Grant Request: Kernos Centre</p>
19/021	Yes	<p>Additional waste bin for Chadburn Road area.</p>
19/022	Yes	<p>Melford Walk Management Plan: To receive and approve the management plan for the Melford Walk Local Nature Reserve.</p>
19/023	Yes	<p>To receive & approve the Payment schedule</p>

Signed: *Robert Williams*
Clerk, Long Melford Parish Council