



The Parish Offices, Cordell Road, Long Melford, Suffolk. CO10 9EH.
Tel: 01787 378084 email: clerk@longmelford-pc.gov.uk

Meeting of: Finance Committee
Date: Thursday, 26 November 2020 Time: 3:00 p.m.
Place: To be conducted by remote by videoconferencing due to the COVID-19 pandemic. The Clerk will provide Councillors with instructions for joining the meeting prior to its commencement.

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present – Councillors:

J Ewbank (Acting Chair)	L Malvisi	C Michette	R Michette
L Tipper	D Watts	J Watts	

The Public and Press are welcome to be present and to raise any issue pertinent to items on the Agenda. Under the Openness of Local Government Bodies Regulations 2014, filming and or recording of this meeting is open to members of the press and public.

To obtain instructions for joining the meeting members of the public and press should email the Parish Clerk at clerk@longmelford-pc.gov.uk, using the subject heading "Finance Committee Meeting Access Request", by 10:00am 26/11/2020, providing details of their name and a contact telephone number.

Signed: *D. Lovelock*
Don Lovelock
Clerk to Long Melford Parish Council

Date: 19th November 2020

Agenda

Item No.	Description
F/20/13	To receive apologies and to approve the reason for absence
F/20/14	To receive any declarations of interest in items on the agenda and to consider any written requests for a dispensation received by the Clerk prior to the commencement of the meeting
F/20/15	To consider adopting the minutes of the Finance Committee meeting dated 24 September 2020
F/20/16	To invite comments and questions from the public on issues on this agenda and to suggest matters for future consideration

- F/20/17 To receive a report from the Responsible Finance Officer – to include progress with risk and asset registers
- F/20/18 To consider the quotations received from contractors for work to the Old School car park and to decide, under delegated powers, which contractor to appoint (Appendix 1)
- F/20/19 To review the Council’s statement of income and expenditure, budget, bank reconciliation and fund statement for the period ending 31 October 2020 (Appendix 2)
- F/20/20 To consider the draft 2021/22 General Fund budget (Appendix 3) and to make recommendations to the Council regarding the:
- setting of Council Reserves
 - 2021/22 budget
 - 2021/22 precept
- F/20/21 To consider proposed 2021/22 burial fees and to make recommendations to Council (Appendix 4)