

signed Aug 19.

LONG MELFORD PARISH COUNCIL

1 Milestone House, Long Melford, Suffolk. CO10 9HZ.
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Minutes of: Finance Committee
Date: Thursday, 24th May 2018 Time: 7.00 p.m.
Place: UNITED REFORM CHURCH, Hall Street, Long Melford.

Present: Cllrs: Jayne Lines (Chairman), Liz Malvisi, Richard Kemp, John Nunn & John Watts

There were no members of the public in attendance.

Chairman opened the meeting at 7.02pm.

Apologies for absence were received from: Cllrs I Bartlett, E Butler Smith, G Eade, C Ingram, & both R & C Michette.

Agenda Number	Description
18/01	Election of Chairman for civic year 18/19: Ian Bartlett was proposed by L Malvisi, and seconded by J Watts, and duly elected by a unanimous show of hands.
18/02	Election of Vice- Chairman for civic year 18/19: J Lines was proposed by J Nunn, and seconded by R Kemp, and duly elected by a unanimous show of hands. Cllr Lines continued to chair the meeting in the absence of Cllr Bartlett.
18/03	The minutes previous meeting held on Thursday 18 th Jan 2018 at 7:00pm at URC, were proposed for acceptance, unanimously agreed and duly signed.
18/04	Questions and or statements from the Public: There were no members of the public present.
18/05	Account Reconciliations: Account Reconciliations from Feb to Apr 18 for both Lloyds and Co-Op accounts were received and signed by the Chairman.
18/06	Internal Audit Review: The comments of the Internal Auditor were reviewed and noted.
18/07	AGAR (Annual Return) The completed AGAR was reviewed by the Clerk, along with the supporting documentation. The return was noted and accepted.



18/08	Annual Review of Financial Regulations: There were no amendments suggested for the council's Financial Regulations, therefore the review was completed and accepted unanimously.
18/09	Annual Review of Asset Register: The register was reviewed and accepted unanimously

There being no further business on the agenda, the meeting closed at 7.42pm

Signed

Chairman, Finance Committee
Long Melford Parish Council

 29/8/19.