

# Long Melford Parish Council

## Neighbourhood Plan Steering Group

### MINUTES OF MEETING

held on Thursday 18 July 2019 at the Old School, Long Melford

#### Present

Cllr J Ewbank (Chairman of the Steering Group), G Eade, I McDonald, Cllr L Tipper, J Burch, D Watts, Parish Clerk (minute taker).

#### 1. Introduction & Apologies:

There were apologies for absence from: J Thomson, C Watts and Cllrs R Kemp, J Nunn & I Bartlett. The Chairman welcomed everyone to the meeting,

#### 2. Review of Previous Minutes:

The clerk reported that the minutes for 23 May had been left back in the Parish office – As they were unavailable to sign, the approval of minutes would be referred to the next meeting of the group (September).

#### 3. Post Reg14 Consultation Update of Plan Documents:

As housing was the area most affected by comments from the Reg 14 consultation, the bulk of the work fell to I McDonald, who briefed the meeting on the changes being delivered through the consultation process.

The changes being delivered amounted to minor variations to:

- (a) Supply (reducing from 85 to 77 houses)
- (b) Formatting of the document to meet BDC requirements
- (c) Policy over change of use of employment land (strengthening to ensure viability)
- (d) Heritage and housing (Local Connections clause via Charity Deed & Green Space changed to "Gap" Policy)
- (e) Deleted policies: H14, Station Rd allocation, and delete H12 if K1 successful with BDC.

The group were then asked to confirm the thoughts of I McDonald, that the changes discussed did not reflect a major change to the impact and policies of the Plan, and therefore a re-run on Regulation 14 was not required. **The committee agreed unanimously that this was not the case, although it was understood that BDC would have the final say in the matter.**

4. The chairman and Cllr Watts then discussed the capabilities of BDC to assist in finalising the document. The BDC liaison contact is extremely overloaded, and would have trouble prioritising work. It was suggested that District Councillor (J Nunn) attempt an internal escalation to help relieve the pressure on this critical access pathway into BDC. **Action Cllr. J Nunn**
5. **Design Brief for final Plan:** The Chairman reported that the grant request for the design and publication of the updated Plan had been approved at £3,500. Indigo Ross (the preferred supplier) had stated their willingness to price match the low bidder.
6. **AOB: Footpath Mtg** - a written report from J Thomson provided details on a promotion for 5 walks (varying in length from 1.5 to 7 miles) about the village. The plan would be to advertise via pamphlets (similar to the Town of Clare) the walks and what they will deliver. Further work on the project is ongoing, including sourcing of funding for signposting and advertising. This item is to be placed on the Agenda for September to allow broader discussion.

## **7. Dates of Future Meetings**

Thursday Sep 12<sup>th</sup>

Thursday Nov 14<sup>th</sup>

All meetings at 7.00pm.

Venues to be confirmed as URC.

Meeting closed at 21:02pm