

Long Melford Parish Council

Explanation of variances arising from 2019/20 Annual Return

Box No		31-Mar-19	31-Mar-20	Variance	Variance %	Explanation
1	Balances brought forward	214,210	253,160			
2	Annual Precept	127,648	138,132	10,484	8.2%	No
3	Total other receipts	60,904	153,859	92,955	152.6%	Yes
4	Staff costs	71,673	70,071	-1,601	-2.2%	No
5	Loan interest/Capital repayments	0	0	0		No
6	Total other payments	77,929	211,771	133,842	171.7%	Yes
7	Balances carried forward	253,160	263,309			
8	Total cash and investments	245,716	263,643			
9	Total fixed assets	129,790	208,494	78,704	60.6%	Yes
10	Total borrowings	0	0	0		No

Box 3: Explanation of Total Other Receipt variances

	2018/19 Actual	2019/20 Actual	Annual Return variance	Annual Return % variance	Explanation provided at paragraph
Other receipts					
Locality Grants	7,915	1,500	-6,415	-81.0%	1.1
Interest received	523	401	-123	-23.4%	
Burial Ground Revenue	27,461	25,490	-1,971	-7.2%	
Recycling income	517	558	41	8.0%	
Recovered office costs	381	20	-361	-94.7%	1.2
Donations	285	9,102	8,817	3088.5%	1.3
Advertising Income	0	165	165		
NHP grant money	1,000	1,463	463	46.3%	1.4
S106 Receipts	0	19,665	19,665		1.5
CIL Receipts	21,620	64,337	42,717	197.6%	1.6
Reg 123 CIL Receipts	0	27,315	27,315		1.7
Babergh Cleansing grant	1,201	3,842	2,641	219.9%	1.8
81.0Total other receipts	60,904	153,859	92,955	152.6%	

1.1 – Locality Grants

2018/19	£7,915	£1,275 for Meeting field path £6,640 for vehicle activated signage
2019/20	£1,500	£500 for mapping literature £1,000 towards Melford in Bloom costs

1.2 – Recovered costs

2018/19	£381	Refund of gas (£300) and water (£81) payments
2019/20	£20	Refund of gas payment

1.3 Donations		
2018/19	£285	£185 received following vehicle impact with street light £100 received for Xmas lights
2019/20	£9,102	£8,952 community donations for defibrillator installations £100 received for Xmas lights £50 received for Melford in Bloom

1.4 Neighbourhood Plan Grant		
2018/19	£1,000	Single grants used to defray the costs associated with the construction of the Long Melford Neighbourhood Plan. In 2019/20, the full grant was £3,500 but only £1,463 used in year. Unspent funds were returned.
2019/20	£1,463	

1.5 Section 106 payments		
2018/19	£0	In 2019/20 a single payment was received from Babergh District Council as a contribution to the purchase of dog/litter bins, vehicle activated signage and for costs associated with Long Melford Country Park
2019/20	£19,665	

1.6 Community Infrastructure Levy (CIL) receipts		
2018/19	£21,620	15% of total CIL payments made by housing developers to Babergh District Council are passed on to the Parish Council
2019/20	£64,337	

1.7 Regulation 123 receipts		
2018/19	£0	Babergh District Council provided two grants in 2019/20 for: Resurfacing of village hall car park – £21,537 Reroofing village hall - £5,778
2019/20	£27,315	

1.8 Babergh District Council cleansing grant		
2018/19	£1,201	In October 2018 the Council commenced employment of a village caretaker. The District Council contribute towards the employment costs of this employee.
2019/20	£3,842	

Box 6: Explanation of Total Other Payment variances

	2018/19 Actual	2019/20 Actual	Annual Return variance	Annual Return % variance	Explanation at paragraph
Other payments					
Other employment related costs	930	8,158	-7,228	-777.2%	2.1
Office administration	15,237	17,438	-2,201	-14.4%	
Burial services	4,202	4,417	-215	-5.1%	
Street lighting	0	82,791	-82,791	nil base	2.2
Country Park LNR	13,740	12,605	1,135	8.3%	
Public toilets	11,142	33,574	-22,432	-201.3%	2.3
Public places	6,431	34,006	-27,575	-428.8%	2.4
Grants	15,977	2,581	13,396	83.8%	2.5
Events	3,960	12,148	-8,188	-206.8%	2.6
Projects	6,311	4,053	2,258	35.8%	2.7
Total other payments	77,930	211,771	-133,841	-171.7%	

2.1 Other employment costs		
2018/19	£930	Data Protection Officer fee - £150 Clerk locum charges - £480 Payroll administration charges - £300
2019/20	£8,158	Clerk locum charges - £7,806 Payroll administration charges - £352

2.2 Street lighting		
2018/19	£0	
2019/20	£82,791	£7,557 – 2018 street light maintenance and energy costs. In 2019/20 because of late invoicing by Local Authority. £4,599 – 2019 street light maintenance and energy costs. Costs reduced because of installation of new columns and more energy efficient bulbs. £70,635 – cost of phase 2 installation of new lighting columns.

2.3 Public toilets		
2018/19	£11,142	Cemetery water/electricity - £647 Other repairs and maintenance - £7,399 Conversion of Cordell Road toilet block - £3,096
2019/20	£33,574	Cemetery water/electricity - £849 Other repairs and maintenance - £9,623 Conversion of Cordell Road toilet block - £23,102

2.4 Public Places		
2018/19	£6,431	Notice board maintenance – 1,530 Repairs and maintenance - £525 Bus shelter rental - £1 War memorial repairs – 3,100 Meeting field path - £1,275
2019/20	£34,006	Village hall car park - £23,850 Village hall roof - £6,590 Notice board maintenance - £127 Repairs and maintenance – £1,221 Bus shelter rental - £1 2018 dog and litter bin emptying - £1,206 2019 dog and litter bin emptying - £1,011

2.5 Grants		
2018/19	£15,977	£3,429 - Neighbourhood Plan expenditure £12,548 – various community grants
2019/20	£2,581	£1,535 – Neighbourhood Plan expenditure £1,046 – various community grants

2.6 Events		
2018/19	£3,960	£2,181 – Xmas street light £1,214 – Community Xmas tree £565 – Remembrance observance
2019/20	£12,148	£2,181 – Xmas street light £1,214 – Community Xmas tree £565 – Remembrance observance £7,624 - Melford in Bloom

2.7 Projects		
2018/19	£6,311	£5,533 – new vehicle activated signage £778 – refitting and repurposing old BT public phone boxes
2019/20	£4,053	£595 – new vehicle activated signage £3,458 – purchase and fitting of new community defibrillators

Box 9: Explanation of Total Fixed asset variation

Total fixed assets			
Asset value at 31 March 2019			129,790.03
1 x drop leaf table	20.00	Addition	
1 x free standing fan tower	23.00	Addition	
1 x "Russell Hobbs" undercounter Fridge	30.00	Addition	
1 x Air conditioning unit	1,265.80	Addition	
1 x Computer monitor	54.14	Addition	
1 Bonsaii 14 sheet Paper shredder	94.99	Addition	
Stihl FS240C Strimmer	565.00	Addition	
Stihl FS240C Strimmer	565.00	Addition	
1 x BT Phone Box	1.00	Addition	
1 x BT Phone Box	1.00	Addition	
1 x BT Phone Box	1.00	Addition	
Dog bin	340.34	Addition	
Tipper wheelbarrow	399.12	Addition	
Defibrillator cabinet	427.15	Addition	
New Christmas lights	551.41	Addition	
New Christmas lights	299.80	Addition	
Parish Street lights - phase 2	70,634.74	Addition	
16 x Self watering half barrier baskets	1,968.62	Addition	
17 barrel planters	3,111.63	Addition	
Vintage root cutter	110.00	Addition	
1 x Vintage dog cart	280.00	Addition	
Victa 560 Mulch Mower	-850.00	Disposal	
Tanaka TBC 550 DX Strimmer (bike Handle)	-478.80	Disposal	
5 & 10M outdoor lights	-426.40	Disposal	
5M & 10M outdoor lights + starters	-284.76	Disposal	
Net in-year movement			78,703.78
Asset value at 31 March 2020			208,493.81