

LONG MELFORD PARISH COUNCIL

The Parish Offices, Cordell Road, Long Melford, Suffolk CO10 9EH
Tel: 01787 378084 Email: clerk@longmelford-pc.gov.uk



Full Parish Council Minutes of Meeting

Meeting called for **7:30pm, Thursday 3rd September 2020**
Location **Conducted by remote videoconferencing due to the COVID-19 pandemic.**
Councillors present **I. Bartlett, M. Clayton, R. Delderfield, J. Ewbank, R. Kemp, L. Malvisi, C. Michette, R. Michette (Acting Vice Chair), L. Tipper, D. Watts, J. Watts**
Councillors absent **J. Lines**
Also attending **D. Lovelock (Parish Clerk)**

If not attached to these Minutes then associated documents referred to in it are available online at www.longmelford-pc.gov.uk, or from the Parish Clerk on request.

The Chair opened the meeting at 7:32pm. The following Agenda items were addressed.

20/09-1 Apologies for Absence

No apologies for absence had been received. The Clerk reminded Councillors that Cllr. Lines remained on a leave of absence.

20/09-2 Declarations of Interest and Requests for Dispensation

Cllr. Kemp made a non-pecuniary declaration of interest in respect of Agenda Item **20/09-15**. The Clerk advised that no requests for dispensation had been received.

20/09-3 Confirmation of the Accuracy of Minutes

The Clerk confirmed that some typographic errors, as notified to Councillors, would be corrected. Cllr. D. Watts requested that the minutes should be amended at Agenda Item 20/08-12 to include reference to the Clerk having confirmed the employment status of the Park Ranger. This was agreed. Cllr. J. Ewbank requested that the minutes should be corrected at Agenda Item 20/08-12 to show that, between Council meetings, Country Park matters could be dealt with at the discretion of the Clerk and the Chair, and not the Clerk and the Council. This was agreed.

Resolved, that subject to the above revisions the minutes for the Full Parish Council Meeting held on 6th August 2020 be accepted as providing an accurate record, and that the Clerk be authorised to apply the Chair's electronic signature to them.

20/09-4 Public Participation

No members of the public were present or spoke during the public participation session.

20/09-5 County Councillor's Report (Appendix 1)

Cllr. Kemp's summarised his written report.
The Council received and noted the Councillor's Report.

20/09-6 District Councillor's Report

Cllr. Malvisi verbally reported the following matters.

- High streets in the district were estimated to require up to £19 million in additional income in the next 6 months to remain sustainable.

- Matched funding of £800,000 had been agreed for solar car ports in Sudbury.
- Babergh District Council (BDC) had secured a deal for 45 new build homes in Sudbury aimed at low income buyers.
- BDC has almost cleared the backlog of work created by the coronavirus lockdown.

Cllr. Malvisi confirmed that the BDC Cabinet was adamant that the Joint Local Plan would be sent to the Inspector for scrutiny before the year end.

The Council received and noted the District Councillor's Report.

20/09-7 Parish Clerk's Report (Appendix 2)

At Cllr. D. Watts' request, Cllrs. C. and R. Michette provided details of a Code of Conduct complaint made against them, as noted in the Clerk's Report, which they said related to an incident on the Railway Walk involving a cyclist. A discussion then ensued regarding various cycling issues in the village and the Council's approach to them.

The Clerk asked that, at the RFO's request, the Council should receive an additional item. This was confirmation that the NJC Salary Scale effective from 1st April 2020 now been published, to which the salaries of the Clerk, RFO and the Cemetery Manager were contractually linked. This implemented an increase, backdated to 1st April, of 2.75% over the previous year and that, as previously approved by the Council, a backdated increase of 2.75% should also be applied to the Village Caretaker's hourly rate. The increase was noted and agreed.

The Council received and noted the Clerk's Report for August 2020.

20/09-8 Payments Schedule (Appendix 3)

The Council received and noted the Payments Schedule for July 2020.

20/09-9 Cash Book Report (Appendix 4)

The Council received and noted the Cash Book Report to June 2020.

20/09-10 Section 4.1 & 4.5 Delegated Powers Expenditure (Appendix 5)

The Council received and noted the Schedule of S4.1 and S4.5 delegated powers expenditure as authorised by the Clerk and the Chair.

20/09-11 Accounting Checks

The Council noted that Cllr. Tipper had completed the quarterly accounting checks for the period 1st April to 30th June 2020.

20/09-12 Motion: Amendment of Authorised Bank Signatories

Resolved, that in order to maintain proper control of the Councils accounts with Lloyds Bank and Ipswich Building Society, during Cllr. Lines' leave of absence Cllr. Richard Delderfield replaces her as an authorised online signatory for Lloyds Bank and passbook signatory for Ipswich Building Society.

20/09-13 Motion: Approval of Repair Work to Melford Country Park Sewage Pump Chamber Equipment (Appendix 6)

The Clerk advised that both he, and the Park Ranger, recommended acceptance of the quote from 4i Pumping Services both on the basis of price and the fact that they were the only organisation to have submitted a quote that had successfully repaired sewage equipment in the Park previously.

Resolved, that the Council accepts the quote from 4i Pumping Services in the sum of £1985.00 ex VAT.

Resolved, that part of the BDC grant recently received in respect of additional COVID-19 related expenditure should be used to fund the repair, on the basis that deterioration of the equipment had been exacerbated by an increase in the number of people using the Country Park and its facilities as their allowable exercise venue in the midst of the coronavirus lockdown measures.

20/09-14 Motion: Approval for the Clerk Purchase a Replacement Office Printer

Resolved, that the Clerk be authorised to spend up to £600 to purchase a replacement multifunction printer for the Council Offices, or to otherwise investigate, cost and report back to the Council regarding lease and service agreement options.

20/09-15 Motion: Approval of Grant to Long Melford Cricket Club (Appendix 7)

Cllr. Kemp recused himself from voting regarding the matter on the basis that he had a non-pecuniary interest in it, as previously declared.

Resolved, that the Council agrees to provide a grant to the Cricket Club towards the construction of a wooden barn equipment storage facility in the sum of £1,500.

20/09-16 Motion: Amendment to Number of Finance Committee Meetings per Year

The Clerk explained the rationale for revising the number of Finance committee meetings.

Cllr. Tipper left the meeting at 8:27pm.

Resolved, that the number of Finance Committee meeting is increased from three to four per year, to synchronise them with the four times per year update reporting requirement adopted by the Council at the last meeting (Agenda Item 20/08-15).

Cllr. Tipper re-joined the meeting at 8:29pm.

20/09-17 PIIP Working Group Update Report

Cllr. D. Watts provided an update regarding the PIIP Working Group's activities, summarised as follows:

- Ian McDonald had finished his revamp of the Neighbourhood Plan and submitted it to Cllr. Ewbank.
- The Hills Charity Land information has been passed to the Trustees. Cllr. Delderfield confirmed that they were waiting for the solicitor to progress the matter.
- Suffolk County Council had been commissioned to complete Phase 3 of the street light project, in manner in keeping with the village character.
- Agreeing a lease for the Old School Car Park was being progressed; The Working Group was currently awaiting a response from the Lessors solicitors.
- Funds had been allocated for additional village seating. The Councillors assigned to investigate potential locations would report back to the Council next month.
- Arranging a public consultation regarding the future of the Cordell Place Play Area was in hand.
- Funds had been allocated for the provision of works to safeguard the Top Green.
- Setting aside a yearly amount toward the acquisition of land to extend the Cemetery had been agreed by the Council. Inclusion of the matter in the Neighbourhood Plan was being considered.
- Cllr. Kemp advised that SCC had assured him that estimates and designs for the agreed highway improvement works should be available within weeks.

20/09-18 Motion: Exclusion of the Public and Press

Resolved, that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the Meeting for Agenda Item 20/09-19 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20/09-19 Drainage Issue (Appendix 8)

Agreed, that the Clerk should write to Cllr. Kemp, detailing the Parish Council's concerns and requesting that he use his best efforts to raise and progress the matter with Suffolk County Council as soon as possible.



Other Business

In response to a question from Cllr. Kemp, the Clerk confirmed the Government's guidance that local authorities should not hold physical meetings unless there was business which could not be transacted remotely. Thus far no such business had arisen. When that situation changed the Clerk would use a risk assessment, published jointly by NALC and the SLCC, to ensure that it was safe for the Council members, staff, and members of the public to attend physical meetings.

20/09-20 Details of the Next Meeting

The time and date of the next Full Parish Council Meeting, to be held remotely, was confirmed as **7:30pm, Thursday 1st October 2020.**

There being no further business, the Chair closed the Meeting at 9:12pm.

Signed: _____


J. Nunn

Chair, Long Melford Parish Council

Date: 01/10/2020

Long Melford Parish Council
Actions Arising from Meetings
As at 03/09/2020

Agenda Item	Action Arising	Action By	Completion Status
19/171	Complete a land registry search to ascertain the ownership of the Hills Charity Land.	Cllr. Delderfield	O/S
19/187	Resolve Melford Green access and parking issues.	Cllr. Ewbank Cllr. Nunn	O/S
19/191	Progress Lease for the Old School Car Park	Cllr. Ewbank	O/S
19/194	Council to instruct solicitors to conduct a Land Registry Search regarding the cricket playing field.	Cllr. Delderfield	O/S
20/03-17	Bring proposal to the Council for purchasing additional VAS devices using over £3,600 of allocated S106 money.	Cllr. Nunn Cllr. R. Michette	O/S
20/03-18	Ascertain the status of a four-acre parcel of charity land at Back Lane and report back to the Council.	Cllr. R. Michette	O/S
20/06-E10	(9.3) SCC to be commissioned to complete final phase of street lighting, to be in keeping with the village character.	The Clerk	Completed
20/06-E10	(9.5) Sites and costs for additional seating to be identified.	Cllr. Bartlett Cllr. Clayton Cllr. C. Michette	Completed
20/06-E10	(9.9b) Obtain plans from SCC showing the precise proposed location of the dropped kerbs near the Black Lion	Cllr. Kemp	O/S
20/07-14	Purchase and installation of new signs for Melford Walk.	The Clerk	Completed
20/07-15	Investigate the cost of proposed improvement works to the Village centre and report to the Council.	Cllr. Bartlett Cllr. Ewbank Cllr. D. Watts	O/S
20/08-17	Redraft the Civic Awards Policy	The Clerk	O/S
20/08-18	The Council conduct a survey of local residents to establish how they would like to see the play area facilities at Cordell Place improved.	Cllr. R. Michette	O/S
20/09-14	Investigate, cost and report back to the Council regarding lease and service agreement options for a replacement printer.	The Clerk	O/S
20/09-19	Write to Cllr. Kemp, requesting that he use his best efforts to progress a drainage problem with the SCC.	The Clerk	O/S

Long Melford Parish Council
Meeting of the Full Parish Council
7:30pm, Thursday 3rd September 2020
Meeting Pack



Members of the public can find copies of the documents listed below
on the Parish Council's website at

<http://www.longmelford-pc.gov.uk/2020-full-parish-council-meetings/>

Agenda Item	Appendix	Document	-
20/09-5	1	County Councillor's Report	
20/09-7	2	Parish Clerk's Report	
20/09-8	3	Payments Schedule	
20/09-9	4	Cash Book Report	
20/09-10	5	Section 4.1 & 4.5 Delegated Powers Expenditure	
20/09-13	6	Pump Chamber Quotes	
20/09-15	7	Grant Application Form – Long Melford Cricket Club	
20/09-19	8	Drainage Issue Correspondence	

NOTES

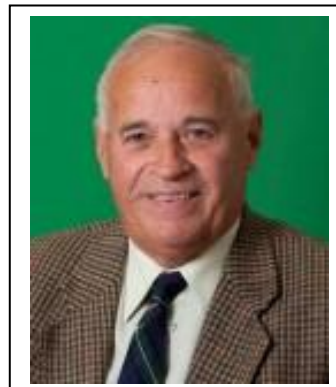
Parish Report September 2020

Councillor

Richard Kemp

Tresco
New Road
Long Melford
Suffolk
CO10 9JY
01787 378149
richard.kemp@suffolk.gov.uk

Appendix 1
Agenda Item 20/09-5



COVID-19 UPDATE - Summary

Latest Government advice is available here: www.gov.uk/coronavirus

Latest SCC information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

Proposed cycle routes - Long Melford

The following schemes are being considered as part of a 5 year plan for cycle routes/improvements in and around Long Melford. The rolling 5 year plan is a dynamic document in which new schemes can be added and ranked by the potential numbers of cyclists and the value for money (using the government recommended toolsets).

- Valley Walk is a long standing request to provide a sealed surface, and SCC have received support and resistance to this proposal, some prefer it as it is
- A134 Sustrans have identified that their national cycle route crosses the busy A134 and they are in the process of de-designating their routes on busy roads
- Long Melford to Lavenham is a proposal which needs further work to identify the route and has yet to be "scored" with a BCR

None of these schemes have been subjected to an in depth feasibility study and only the essential details of each request are provided.

Suffolk's resilience partners urge people to queue responsibly outside bars and pubs

Although the restrictions on lockdown have been relaxed over the past two months, Covid-19 still represents a serious risk to the public, no matter what their age.

Now, more than ever, there is no room for complacency through thinking the virus is beaten or individuals are not at risk of contracting it. People are being asked to continue that approach:

- Keep 2 metres apart from others wherever possible
- Leave your details with the pub or bar
- Keep washing your hands with soap and water often – do this for at least 20 seconds
- Keep using hand sanitiser gel, if soap and water are not available

Free cycling sessions for the people of Suffolk

We've launched our vision for cycling and walking, including "free cycling training for everyone who wants it" following the Prime Minister's announcement.

The county council's Bikeability team is now offering FREE cycling sessions to provide practical skills on how to cycle on today's roads. Everyone is welcome to take part from adults, families and children. The sessions are aimed at those who want to cycle more regularly whether to keep fit, to commute to work or school, or to visit friends.

A session lasts between 2 and 2.5 hours and is delivered by a fully qualified Bikeability Cyclist Trainer. The trainer chats to you first about what you are trying to achieve and tailors the session for your specific needs.

It is also promoting the Government's Fix Your Bike £50 voucher scheme, and has provided funding to Greater Anglia to install more cycle racks at their train stations across Suffolk to help more people make cycling part of their commute or daily routine.

For further information on the active travel measures Suffolk County Council is putting in place across Suffolk and to sign up for a free cycling session visit: [**suffolk.gov.uk/cyclingandwalking**](https://suffolk.gov.uk/cyclingandwalking)

LONG MELFORD PARISH COUNCIL

Parish Clerk's Report for August 2020

1. **Council Offices Re-opening** (Agenda Item 20/07-16)
The Offices have been re-opened to the public and the Clerk has recommenced working from them.
2. **Complaint Against Councillors**
The BDC Monitoring Officer has advised that a Code of Conduct complaint regarding Cllrs. Nunn and Ewbank has been considered. They have found that there is no case to answer and the complainant has been informed. The complainant advises that they remain dissatisfied and are consulting their solicitor regarding the matter.
3. **Quiet Lanes Suffolk Scheme**
Mills Lane 'Quiet Lane' expression of interest submission acknowledged by QLSS. Two adjacent parish councils have indicated that they would like to meet with LMPC to discuss and support the application. To be arranged during September 2020.
4. **Fly Tipping of Hedge Trimmings on Melford Walk**
The fly-tipped material has been removed at the tipper's expense.
5. **GDPR Subject Access Request**
7 hours 5 minutes of Melford Country Park CCTV recordings have been reviewed to extract and submit to the subject 24 minutes of recordings containing their image. The subject advises that they remain dissatisfied and are consulting their solicitor regarding the matter.
6. **Parish Council Web Presence**
The Council's domain name has been secured by registering it with the Government GDS Registry Lock service, and the Clerk has been confirmed by GDS as the Domain Name Administrator.
7. **Parish Council IT Security**
The Council has been registered with the Government National Cyber Security Centre and, among other services, now has access to its Web Check and Mail Check tools.
8. **Web Content Accessibility Guidelines (WCAG)**
The Clerk is continuing with work to ensure that the Council's website is WCAG 2.1 compliant. The government deadline is 23/09/2020.
9. **Complaint Against Councillors**
A member of the public has made a Code of Conduct complaint regarding Cllrs. C. Michette and R. Michette. It has been referred to the BDC Monitoring Officer.
10. **Melford Railway Walk Lease**
The Clerk has obtained a copy of the lease from Suffolk County Council. It confirms the requirement for LMPC to operate and maintain the Walk as a Local Nature Reserve.
11. **Melford Fair**
The Clerk has been contacted by a number of parishioners regarding the fair, some expressing support and others concern. The Clerk has responded to enquiries to confirm that the fair is taking place on private land and responsibility for it and its policing and regulatory enforcement are outside of the Parish Council's authority and jurisdiction.
12. **Exercise of Electors' Rights to Inspect Accounts**
No elector's chose to exercise their rights during the period allowed.

Appendix 3
20/09-8

	Amount	VAT Accrual	Net Payment
Payments approved by Cllrs since the last meeting			
No additional authorisation sought			

	Amount	VAT Accrual	Net Payment
Chargecard payments authorised by the Clerk (Statement date 3 August 2020)			
Hygiene Depot (chargecard) Extra heavy duty black refuse sacks	£46.31	£7.72	£38.59
	£46.31	£7.72	£38.59

September 2020 payments for authorisation

Payee	Description	Amount	VAT Accrual	Net Payment
Suffolk Association of Local Councils	Clerk training	£132.00	£22.00	£110.00
EFT Ltd	Council office cleaning	£260.00	£0.00	£260.00
EFT Ltd	Cemetery toilet cleaning	£604.60	£0.00	£604.60
P Crawford (Contracting) Ltd	Hedge cutting at Old School	£150.77	£25.13	£125.64
Alan Sawyer	August expenses	£40.06	£3.18	£36.88
Don Lovelock	August expenses	£8.53	£0.00	£8.53
		£1,195.96	£50.31	£1,145.65

Payments due prior to next meeting

Direct debit and standing orders approved by the Council in March 2020 and August 2020
September 2020 salary, pension and HMRC payments
Contractual payments arising from prior decisions of the Council
Payments arising from decisions of the Council on 3 September 2020

The payments above were authorised at the Parish Council meeting dated 3 September 2020

Councillor Signature:

How paid received	Payer	Description	Amount	VAT	Net Payment
Council receipts during July 2020					
FPI	Neil Luxton	Burial Income Sec D: F21	360.00	0.00	360.00
500456	East of Eng Co-op	Burial Income Crem 4: A11	320.00	0.00	320.00
500456	Saxon Monument	Burial Income Sec A: J9	110.00	0.00	110.00
500456	Donor name withheld	Defibrillator donation	300.00	0.00	300.00
500456	Clarke Memorials	Burial Income Sec D: X3	360.00	0.00	360.00
500456	Donor name withheld	Donation	100.00	0.00	100.00
500456	Donor name withheld	Defibrillator donation	100.00	0.00	100.00
500456	Fulcher Funeral Services	Burial Income Sec D: W7	1,050.00	0.00	1,050.00
500455	Donor name withheld	Defibrillator donation	798.20	0.00	798.20
FPI	Babergh District Council	Cleansing grant to June	1,020.24	0.00	1,020.24
500457	Donor name withheld	Defibrillator donation	901.80	0.00	901.80
500457	Deacons Funeral Director	Burial Income Sec D: Q22	410.00	0.00	410.00
500457	Deacons Funeral Director	Burial Income Sec D: Q22	1,050.00	0.00	1,050.00
FPI	H&AW Palmer Ltd	Burial Income Sec D: W8	1,050.00	0.00	1,050.00
FPI	H&AW Palmer Ltd	Burial Income Sec D: X8	1,050.00	0.00	1,050.00
FPI	H&AW Palmer Ltd	Burial Income Sec B: K4	55.00	0.00	55.00
			9,035.24	0.00	9,035.24
Council payments during July 2020					
DD	British Gas	Electricity to 12 June	36.59	1.74	34.85
DDR	First Tunnels	MIB: Polytunnel for school	504.00	84.00	420.00
DD	British Telecom	Cemetery mobile	16.80	2.80	14.00
DDR	Prestige Flowers	Flowers/fruit for Cllr Lines	82.58	0.00	82.58
000618	Elizabeth Oakley	Exclusive burial rights refund	110.00	0.00	110.00
FPO	Acton Sand and Soil	Topsoil for grass verges	216.00	36.00	180.00
FPO	Alan Sawyer	July expenses	225.29	17.31	207.98
FPO	Grown in Suffolk	Watering and cost of plants	431.00	0.00	431.00
FPO	Gryphon First Aid Unit	2 defibrillators, rescue kits and cabinets	2,916.00	486.00	2,430.00
FPO	ISF Fire Protection	ISF Fire Protection	64.80	10.80	54.00
FPO	Jonathan Ewbank	MIB: watering device, compost	129.10	9.52	119.58
FPO	SBW & T Poole	Trim trees in Hall St, cut side greens	155.00	0.00	155.00
FPO	SLCC	RFO Membership	140.00	0.00	140.00
FPO	Sudbury Office Supplies	Black print cartridge	36.04	6.01	30.03
FPO	Bulk Buying Ltd	4000 paper hand towels	41.98	7.00	34.98
FPO	Sudbury Town Council	Install hanging baskets	120.00	20.00	100.00
FPO	WJ Green Ltd	Cemetery equipment	2,543.79	423.97	2,119.82
FPO	Paul Wilson Handyman	Refurb Hall St/ Hare phone box	777.28	0.00	777.28
DDR	Besthost	Host for longmelford_pc.gov.uk	102.00	0.00	102.00
FPO	4i Pumping Services Ltd	Service to pump at Country Park	180.00	30.00	150.00
FPO	Gryphon First Aid Unit	2 x defibrillators	2,010.00	335.00	1,675.00
FPO	VR Electricals Ltd	Install 2x defibrillators	400.00	0.00	400.00
FPO	W & J Haldane	MIB: plants and feed	23.54	0.00	23.54
DD	NPower	Electricity Sept 19 to June 20	174.77	8.32	166.45
FPO	British Gas	Electricity to 30 June	81.24	3.86	77.38
DD	EOn	Electricity to 14 July	9.92	0.47	9.45
DD	British Telecom	Office telephone	199.20	33.20	166.00
FPO	Babergh District Council	Cemetery refuse collection	295.00	0.00	295.00
FPO	Babergh District Council	Old School refuse collection	265.00	0.00	265.00
FPO	Glasdon UK	Waste bins	3,887.40	647.90	3,239.50
FPO	Glasdon UK	Grit bin	225.80	37.63	188.17
000617	TA Accounts	July payroll	5,967.93	6.80	5,961.13
DD	British Gas	Electricity to 12 July	60.22	2.86	57.36
			22,428.27	2,211.19	20,217.08

Long Melford Parish Council

Financial Regulations Delegated Powers Expenditure

Section 4.1 Sub-£500 Expenditure - as authorised by the Clerk in conjunction with the Council Chair

Section 4.5 £1000 or Less Expenditure - as authorised by the Clerk In cases of extreme risk to the delivery of Council services

NOTE : Contracts may not be disaggregated to avoid controls imposed by the applicable financial regulations.

<https://vatcalonline.com/>

Appendix 5
20/09-10



Date Authorised	Category	PO No.	Goods / Service	Supplier / Contractor	Invoiced Cost Ex VAT	Explanatory Notes
20/07/2020	S4.1	PTCR021	Removal of Christmas Lights from dead and diseased trees	Sudbury Community Wardens	£84.68	Maintain public safety and salvage equipment

QUOTE

Billing Address

Long Melford Country Park,
3-4 Borley Road,
Long Melford,
Sudbury,
CO10 9HH

Service Address

Long Melford Country Park
3-4 Borley Road
Long Melford
Sudbury
CO10 9HH

Quote Date

02 July 2020

Quote Number

241



4i Pumping Services

Unit 17A
Woolpit Business Park, Windmill Avenue

Tel: 01359242000

Email: sam@4ipumpingservices.co.uk

www.4ipumpingservices.co.uk

Subject

Remedial Works to change heavily corroded pipework internally, upper guiderail brackets and guiderails.

Description	Quantity	Unit Cost	TAX (%)	Amount
Pipework Changing the internal corroded pipework	1.00	£280.00	20.00	£280.00
Floats 3 x New Floats with new bracket included.	1.00	£130.00	20.00	£130.00
Combination Unit To suck and clean chamber before Confined Space and to maintain flow.	1.00	£700.00	20.00	£700.00
Guiderail Brackets New Upper Guiderail Brackets.	2.00	£90.00	20.00	£180.00
Confined Space Entry To enter chamber to change internal pipework	1.00	£695.00	20.00	£695.00
Subtotal:				£1,985.00
TAX:				£397.00

TOTAL: £2,382.00

Message

This does not cover any additional faults found with incoming pipework.

ESTIMATE FOR WORKS AT PARK: Cargate Engineering £2,500.00 ex VAT.

From: Scott <scott@cargate-engineering.co.uk>
Sent: 29 July 2020 06:39
To: Susie Dixon <susiehollyjonny@hotmail.com>
Cc: Info <info@cargateweb.co.uk>
Subject: Long Melford country park

Hi Susie.

Thank you for the opportunity to inspect and provide a quote for repairs to the foul pump chamber at Melford Country Park.

On my brief inspection the following observations below were made.

- Pump no.1 appeared to have power being delivered from the control panel but not operating - further inspection required - possible pump failure.

- When pump no.2 was operational the chamber was excessively slow to empty, also there appeared to be large amounts of movement in the water below pump no.1 suggesting that one or both of the non return valves are stuck open/failed - **This will cause excessive pump duty and premature pump failure - Both non return valves require replacement.**

- The float switch suspension bracket is extremely corroded and requires replacement.

- All control floats appear to have poor switching parameters - suggest replacement of all x3.

- All of the steel pipework within the chamber is excessively corroded and would need a majority cutting out to enable non-return valve replacement so would suggest all is renewed using PVC pressure pipe. Unfortunately the horizontal section of discharge pipe that exits the chamber and becomes buried in the ground is also excessively corroded, there is some concern that this section is far too corroded to enable re-connection therefore would strongly recommend carrying out an excavation externally to the chamber in hope to find that the pipe either converts to MDPE pipe or there is a clean sturdy section of steel pipe to which connection can be made.

Suggested scope of works.

Stage 1

- Erect heras fence panels x4 around the pump chamber to provide a safe secure compound
- CAT scan the area above the discharge pipework externally to the pump chamber.
- Cut concrete surface (assume not more than 100mm thick) and excavate by hand to expose the discharge pipe in an attempt to locate a section that will accept a new connection.

Budget cost £650 + vat to be carried out in a single day and inclusive of 1 weeks hire of heras fence panels.

Heras fence panels, feet and clips to have additional charge of £16 + vat per week if required.

If we are unable to locate a clean sound section of pipe within close proximity of the chamber further investigation will be required.

Stage 2

- Combi vac tanker to empty and wash the chamber allowing for entry.
- 2x man confined space team complete with all associated equipment.
- Entry to chamber to cut out all existing steel pipe work.
- Install all new 1.25" PVC pressure pipe complete with non-return valves and associated fittings
- Make new connection to the existing buried discharge pipe.
- Install 3x control floats complete with new suspension bracket
- Carry out inspection of both pumps and generate possible further recommendations
- Re-commission the system.
- Reinststate the excavation to match existing ground.

Budget cost £1850 + vat

The above stage 2 quoted works would be based on normal Monday - Friday working hours and having the toilet block shut down to prevent water/sewage ingress whilst inside the chamber.

I hope the above makes sense and should you require any further information please do not hesitate to contact me.

Kind Regards,

Scott Govier - Cargate Engineering Ltd.

TEL - 01284 386538.

MOB - 07841 339437.

Priory Barns, Drinkstone Road, Gedding,
Bury St Edmunds, Suffolk, IP30 0QE.



Hallwell
The Old Garage
The Street, Gosfield
Essex
CO9 1TJ
0800 316 5945
sales@hallwell.com
VAT Registration No.: 140434745



Estimate

ADDRESS

Long Melford Parish Council
FAO Park Ranger, Susie Dixon
susiehollyjonny@hotmail.com
Long Melford Country Park
Borley Road
Long Melford
Suffolk
CO10 9HH

SHIP TO

Long Melford Parish Council
FAO Park Ranger, Susie
Dixon
susiehollyjonny@hotmail.com
Long Melford Country Park
Borley Road
Long Melford
Suffolk
CO10 9HH

ESTIMATE NO. 1532

DATE 10/08/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	VAT	AMOUNT
	Tanker liquid waste removal	Over Pump - Tanker liquid waste removal per 1000IG part load charged at rate	2	130.00	Exempt	260.00
	HPWJ	Clear FW drainage, supply one number eng. unit	1	268.00	20.0% S	268.00
	M&E 868	Mechanical and Electrical Eng. Confine space procedure	3	868.00	20.0% S	2,604.00
	Multi contact sewage float	Multi contact sewage float	3	86.00	20.0% S	258.00
	Sales	Upper Guid Rail Bracket	2	48.00	20.0% S	96.00
	Sales	NRV	2	89.00	20.0% S	178.00
	Sales	Gate valve	1	132.00	20.0% S	132.00
	Sales	Elbow	2	28.00	20.0% S	56.00
	Sales	Pleasured discharge	4	48.00	20.0% S	192.00
	Sales	Guide Rails	2	64.00	20.0% S	128.00

Payments can be made electronically are accepted by BACS.

We accept and can process most major credit / debit cards.

Please call 0800 316 5945 to process your payment.

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	VAT	AMOUNT
	Sales	VJ Coupling within wet well to existing discharge within wet well	1	176.00	20.0% S	176.00
	Consumables	Consumables Mono	4	23.00	20.0% S	92.00

Comparison Quotation as the following detail supplied by the client;
Remedial Works to change heavily corroded pipework internally, upper guide rail brackets and guide rails.

Pipework; Changing the internal corroded pipework

Floats; 3 x new floats with new bracket included.

Combination Unit; To suck and clean chamber before confined space and to maintain flow.

Guide rail Brackets; New upper guide rail brackets.

Confined Space Entry; To enter chamber to change internal pipework.

Not included and untested by Hallwell

Pumps x 2

Duck foot pedestal x 2

Control panel - dual

Electrical supply to control panel

Electrical supply from control panel to wet well

Pleasured discharge from sewage wet well

Wet well vessel - structure

Suitable / safe access cover

Ventilation to atmosphere

VAT SUMMARY

SUBTOTAL	4,440.00
VAT TOTAL	836.00
TOTAL	£5,276.00

RATE	VAT	NET
VAT @ 20%	836.00	4,180.00

Accepted By

Accepted Date

Payments can be made electronically are accepted by BACS.

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Long Melford Parish Council

Application for Grant by Charitable, Voluntary or Other Organisations

Part 1 – Details about your organisation

Name of organisation: Long Melford Cricket Club Ltd.	
Name of Secretary / Treasurer: Neil Sawyer	
Address: Justin Lewis, 3, Southgate Gardens, Long Melford, Sudbury, Suffolk, CO10 9HB	
Tel: 07889 564 860	Email: justinkalewis@googlemail.com
<i>The above details will be used for correspondence and the remittance of any approved grant</i>	

How is the organisation established? (please circle / delete)			
Incorporated by Royal Charter?	No	Registered as a Friendly Society?	No
Incorporated under Companies Act?	No	By affiliation to any national body?	No
Registered as a Charity?	No	By a Deed of Trust?	No
Charity No, if applicable:		Other? (Please specify below)	Yes
		<u>Sports Club, limited by guarantee</u>	

What are the objectives of the organisation?			
<p><u>Longstanding sports club in the village, bringing cricket coaching and matches to players and members of all genders, ages and abilities. We are focused on providing a beautiful and well maintained ground and to furthering cricket in the village and the surrounding areas.</u></p> <p><u>We also work hard to welcome visitors from the village and elsewhere, offering open access to the ground and facilities that can be used by individuals and families who may enjoy watching our sport, walking their dogs or just spending time in a safe and comfortable environment.</u></p>			
Does the organisation carry out any trading activity with a view to profit (or does it propose to commence any such activity) other than for general fund raising events?			No
If Yes, please supply details together with the latest Trading and Profit & Loss account on a separate sheet.			
Does the organisation have a membership?			Yes
If Yes, please state the current: 50+ Senior members, approx. 75 Juniors			
Subscription income	£ 4,150.00	Number of members approx.	125

I/We enclose herewith the following documents. (Please tick those which have been submitted)	
Copy of the Constitution (Yes)	Copy of the latest Annual Report to members ()
Copy of latest audited accounts and balance sheet ()	Other relevant material in support of application ()

Part 2 – Details relating to your application

In making an application for a grant, the Council would like a brief outline of the organisation's activities during the past year, with particular relevance to expansion projects or similar matters undertaken. Please give these details here, if they are not included in an attached Annual Report

Over the past 6-8 years, the club Committee have been focused on improving the ground, facilities and equipment, with a particular emphasis on bringing up the Junior section and creating a new generation of cricketers. We have invested heavily, and will continue to, to try and ensure that LMCC always punches above its weight as a village cricket club.

We were very grateful for Council grant support for our fantastic new nets practice facility, which is used by all, throughout the season. Since then we have raised and spent club funds on many projects and new equipment items that support cricket, improve the ground and make it more welcoming for visitors.

This year (2020) has been pretty entrenched due to Covid, but the club committee continued to function and we are now finally back with coaching sessions and playing matches. We now hope to complete this new project to secure and protect all our groundskeeping machinery, and get back to normality during 2021.

For what specific project are you now seeking the Council's assistance?

We have 3 shipping containers located behind the Pavilion, of various colours and vintages. The main 40' container holds all of our valuable groundskeeping equipment – mowers, scarifiers, roller etc. The walls of the container are rusted and crumbling, it is less secure than we would wish and something of an eyesore.

Our plan is to have a high quality wooden barn constructed over the whole area including the 3 containers. This will secure and protect the equipment, and greatly improve the look of the area. The containers are useful, but they don't look great, either from the cricket ground side or from the new housing at Orchard Brook.

We have a good quote for £10,000 for the barn construction. There will be various additional fixtures and fittings – locks, lighting, that sort of thing – so we estimate the final cost will be around £12,000. We are keen to find some funding support from the Council and other sources, the bulk will come from Club funds.

Please specify:-

Total estimated cost	£ 12,000.00
Date project scheduled to commence and complete	<u>October 2020</u>
Amount already available	£ £ 7,000.00
Amount expected to be available at commencement	£ £ 10,000.00
Please tell us below of other applications for grants for this project	
Name Body:	Amount applied for:
Suffolk County Council Locality Budget	£ 2,000.00
	£
	£

How much grant are you requesting from Long Melford Parish Council?		£ 1,500.00	
<i>(Please note that the maximum is £1,500 and the grant must not equal more than 75% of the total cost)</i>			
What do you see as the benefits that will be obtained by the parishioners of Long Melford on completion of the project?			
<p><u>There are 3 major benefits, firstly that one of the very few sports clubs in the village will be able to properly protect its valuable equipment from the effects of the weather. Secondly, the containers themselves will be more secure from burglary - which is sadly becoming a serious problem in the cricket world. Thirdly, the new barn will greatly improve the look of the general area, completely enclosing the 3 mismatched containers within a high quality, hand built wooden structure.</u></p>			
If the Parish Council is unable to grant funding for this project, or grant anything other than the full amount requested, will this work still go ahead? If necessary add notes below.			Yes
<p>We must make this happen, or we risk losing far more value than the cost of the barn. So yes, if we can't get grants we will probably have to get loans. This would be a burden that the club would shoulder, but would obviously impinge on our ability to deliver the best level of cricket and facility that we can, over the coming years.</p> <p>The village is growing rapidly, and there are precious few sports clubs established and able to offer coaching, matches and sociability to the village population. There is only one sports club in the village – Long Melford Cricket Club - which is open access and welcoming to all visitors, without charge.</p> <p>We would welcome the support of LMPC with this project, which will deliver a great improvement over the existing facilities. Thank you very much for your attention.</p>			
I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.			
Signed:	Justin Lewis	Date:	24/08/20
Capacity in which signing:	Committee Member (Fundraising and Sponsorship)		

Note: Any cheque will be made payable to the name of the organisation and sent to the Secretary / Treasurer named in **Part 1** unless otherwise stated.

Please return the completed application and supporting documents to:

The Parish Clerk
Long Melford Parish Council
Cordell Road
Long Melford
Suffolk CO10 9EH

or by email to: clerk@longmelford-pc.gov.uk

If you have any queries with this application, please contact the Clerk on 01787 378084.

Long Melford & District Cricket Club



Constitution

1. Name

The name of the Club is “Long Melford & District Cricket Club”, hereafter to be referred to as "the Club" and the Club shall be affiliated to the England and Wales Cricket Board through the Suffolk Cricket Board. The Club colours to be Gold and Green

2. Aims and Objectives

- I. To foster and promote the sport of “Amateur” cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.
- II. To manage the Club’s facilities
- III. To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
- IV. To ensure a duty of care is offered to all members of the Club by adopting and implementing the ECB ‘Safe Hands – Cricket’s Policy for Safeguarding Children’ and any future versions of the Policy.
- V. To ensure a duty of care to all members of the Club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.
- VI. To encourage members to participate fully in the activities of the Club.

3. Membership

- (a) Membership of the Club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
- (b) The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- (c) Application for membership of the Club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the Club.

Long Melford & District Cricket Club

Constitution

- (d) No person shall be eligible to take part in the business of the Club or eligible for selection for any Club team unless the appropriate subscription has been paid by a date set by the committee, or membership has been agreed by the Committee. That NO Non-member be allowed to take part in any match if there are sufficient number of members wishing to play
- (e) The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.
- (f) All members will be subject to the regulations of the Constitution and by joining the Club will be deemed to accept these regulations and any Codes of Conduct that the Club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.

4. Classes of Membership

There shall be 4 of classes of membership available. These are:

- Full Member
- Junior Member (Under 18 years of age at the beginning of the current year)
- Social Member
- Honorary/ Life Member

A list of members in each category shall be maintained by the Treasurer or other Officer of the Club.

5. Officers

The Officers of the Club shall be as follows:

Executive Officers

- Chair
- Vice Chairs
- Secretary
- Treasurer
- Club Welfare Officer
- Fixture Secretary
- Club Captain (de facto the Saturday 1st XI captain)
- Any other relevant position to be agreed at the AGM

Honorary Officers (if applicable)

- President (who shall be the ultimate authority in the Club)
- Vice-President(s)

Long Melford & District Cricket Club

Constitution

6. Election of Officers

- I. All Officers shall be elected at the Annual General Meeting of the Club from, and by, the members of the Club. All captains of league teams shall be elected at the Annual General Meeting and shall be considered as officers of the Club but other than the Saturday 1st XI captain (who shall take the position of Club Captain) are not Executive Officers of the Club.
- II. For this season (2013) and the foreseeable future the Executive committee will have two vice chairmen.
- III. All Officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

7. Management Committee

- I. The affairs of the Club shall be conducted by the General Management Committee comprising of the Executive Officers of the Club, and any other members elected from, and by, the Full Members of the Club. Only these members of the Committee shall be entitled to vote at Committee meetings.
- II. The Committee will be convened by the Secretary and shall meet at monthly intervals.
- III. The quorum required for business to be agreed at Committee meetings shall be no less than five persons that include at least two from the Chair, Secretary and Treasurer.
- IV. The duties of the Committee shall be:
 - a) To control the affairs of the Club on behalf of the members.
 - b) To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorised to sign Club cheques: Chairman, Treasurer and Secretary.
 - c) To co-opt additional members of the Committee as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.
 - d) To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.
- V. The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non-Club members invited to advise on specialist subjects.
- VI. An elected Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee. The Committee shall fairly decide time limits and formalities for these steps.
- VII. That the A.G.M. shall appoint from among its own Members a Bar Manager, and that the Manager shall work under the following rules:-
 - a. Members of opposing clubs shall be Hon. Members for the day.
 - b. Only persons authorised by the Bar Manager shall be allowed to serve behind the Bar.
 - c. Members using the Bar must produce evidence of membership upon request.

Long Melford & District Cricket Club

Constitution

- d. Opening hours:
 - Weekdays 11.00a.m. to 11.00p.m.
 - Sundays 12.00 a.m. to 10.30 p.m.
 - Xmas Day 12.00 a.m. to 3.00 p.m.
 - Xmas Day 7.00 p.m. to 10.30 p.m. Xmas Day.
- e. No person under the age of 18 years shall be permitted to purchase, or consume alcohol on the Club's premises.
- f. Not more than three Guests per Member shall be admitted at any one time and alcohol may be sold to such guests at the discretion of the Bar Manager or nominee.
- g. Persons other than Members and their guests may at the discretion of the committee be admitted to special functions on not more than twelve occasions in any year and alcohol may be sold to such persons at the discretion of the Bar Manager or nominee.
- h. 48 hours' notice of any special functions held under Sub-clause (g) of this clause shall be given to the Chief Officer of Sudbury Police and the Clerk to the Justices.
- i. Opening hours are at the discretion of the Bar Manager or nominee within those specified.

VIII. The Committee has the power to:

- (a) acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities
- (b) provide coaching, training, medical treatment, and related social and other facilities
- (c) take out any insurance for the Club, employees, contractors, players, guests and third parties
- (d) raise funds by appeals, subscriptions, loans and charges
- (e) borrow money and give security for the same, and open bank accounts
- (f) buy, lease or licence property and sell, let or otherwise dispose of the same
- (g) make grants and loans and give guarantees and provide other benefits
- (h) set aside funds for special purposes or as reserves
- (i) invest funds in any lawful manner
- (j) employ and engage staff and others and provide services
- (k) co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any Club or body involved with cricket and thirdly with government and related agencies
- (l) Do all other things reasonably necessary to advance the aims and objectives of the Club.

IX. NONE of the above powers may be used other than to advance the aims and objectives in a manner consistent with the Rules and the general law.

8. General Meetings

- I. The Annual General Meeting of the Club shall be held during October each year. 21 clear days written notice of the Annual General Meeting shall be given to members by circulating a copy of the notice to

Long Melford & District Cricket Club

Constitution

every member by email as logged on the Club website other than to members who have otherwise notified the Membership Secretary in which case by post to their home address, on the Club Facebook page and posting the notice on the Club notice board. Members must advise the Secretary in writing of any other business to be moved at the Annual General Meeting at least 14 days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to members not less than 7 days before the meeting.

- II. The business of the Annual General Meeting shall be to:
 - a) Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting
 - b) Receive the audited accounts for the year from the Treasurer
 - c) Receive the annual report of the Committee from the Secretary
 - d) Elect an Independent Examiner
 - e) Elect the Officers of the Club (i.e. President; Vice Presidents, Chair etc.)
 - f) Review Club subscription rates and agree them for the forthcoming year
 - g) Transact such other business received in writing by the Secretary from members 14 days prior to the meeting and included on the agenda.
- III. Nominations of candidates for election of Offices shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.
- IV. Special General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than 33% Full Members of the Club. At least 21 days notice of the meeting shall be given.
- V. At all General Meetings, the Chair will be taken by the Chair or, in their absence, by a deputy appointed by Full Members attending the meeting. Decisions made at a General Meeting shall be by a simple majority vote from those Full Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.
- VI. A quorum for an Annual General Meeting shall be 33% Full Members and any other categories of membership entitled to vote (as outlined by the membership section of this Constitution) and Officers of the Club including at least 2 from the Chair, Secretary and Treasurer.
- VII. Each Full Member of the Club shall be entitled to one vote at General Meetings.

9. Alterations to the Constitution

Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Voting Members present at the meeting, assuming that a quorum has been achieved.

Long Melford & District Cricket Club

Constitution

10. Finance

- I. All Club monies shall be banked in an account in the name of the Club.
- II. The Treasurer shall be responsible for the finances of the Club and for providing a report on the financial position as required by the Committee.
- III. The Treasurer shall ensure that the Club maintains adequate and appropriate insurance to cover the activities of the Club.
- IV. The financial year will end on 30th September.
- V. The Treasurer will present an audited statement of annual accounts at the Annual General Meeting.
- VI. Any cheques drawn against Club funds should hold the signatures of the Treasurer or Chairman or Secretary.

11. Property and Funds

- I. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits shall be reinvested in the Club.
- II. The Club may also in connection with the sports purposes of the Club:
 - (a) Sell and supply food, drink and related sports clothing and equipment
 - (b) Employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present
 - (c) Pay for reasonable hospitality for visiting teams and guests
 - (d) Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

12. Discipline and Appeals

- I. All complaints regarding the behaviour of members should be lodged in writing with the Secretary.
- II. The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 14 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.
- III. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing.
- IV. There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 14 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

Long Melford & District Cricket Club

Constitution

- V. In the instance of a Committee member appealing to the Appeals Committee under clause 7(vii) above and having shown good cause to the satisfaction of the President, the Appeals Committee shall consist of a panel comprising the President and the Chairman, but if either is conflicted, to a third party nominated by the Committee.

13. Dissolution

- a) If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.
- b) If at that Special Meeting, the resolution is carried by at least two-thirds (three quarters) of the Full Voting Membership present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- c) The Committee will then be responsible for the orderly winding up of the Club's affairs.
- d) After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
- e) to another Club with similar sports purposes which is a registered charity and/or
- f) to another Club with similar sports purposes which is a registered Community Amateur Sports Club and/or
- g) To the Club's governing body for use by them for related community sports.

14. A copy of the constitution will be displayed at all times within the Pavilion.

15. Declaration

Long Melford & District Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

This version of the Constitution, amendments having been tabled and passed in General Meeting on Wednesday 23rd October, was approved at a meeting of the Committee held on Tuesday 5th November 2013.

SIGNED (CLUB CHAIRMAN)

ADRIAN HOWLETT

DATE

SIGNED (CLUB SECRETARY)

NEIL SAWYER

DATE

Appendix Redacted on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the information it contains.

