

Long Melford Parish Council

Local Government Transparency Code 2015
Procurement Information in relation to contracts exceeding £5,000
for the 2020/21 financial year to 31 December 2020

Invitations to tender

Ref No	Title	Description	Responsible Department
2020/21.T1	Old School Community Centre car park	To resurface the car park at the Old School Community Centre, Long Melford, Suffolk, CO10 9DX. To Install a new drainage system and clear existing, install metal edging to the perimeter of the rear carpark and re-surface with gold coloured stone.	Full Council Tender procedure advice sought from Suffolk Association of Local Councils
Tender issued	30 October 2020		
Tender deadline	21 November 2020		
Companies invited to tender	Peter Crawford (Construction) Ltd, Wiles Contractors Ltd, DW Surfacing (Eastern) Ltd		
Successful tender	Peter Crawford (Construction) Ltd		
Contract sum accepted	£46,150 + VAT		
Commencement of works	The Council has applied for a Community Infrastructure Levy grant of £22,000 to support this work. Subject to successful grant application work should commence in May 2021 and be completed by July 2021		
Further information	Further information about this contract can be obtained from the Clerk to the Council		

Contracts issued

Ref No	Title	Description
2020/21.C1	Ranger Service	To provide a Ranger Service at Long Melford Country Park and Nature Reserve
Contract start date	1 October 2020	Contract reviewed annually prior to anniversary
Contract value	£6,600 per annum	All VAT paid (if any) will be recovered
Contract awarded to	Mrs Suzanne Dixon	A sole trader
Mrs Dixon was formerly employed by Long Melford Open Spaces, the organisation contracted to maintain the Country Park and Nature Reserve until 30 September 2020. Mrs Dixon was appointed by the full council in acknowledgment of her skills, knowledge and expertise.		