



# Full Parish Council

## Minutes of Extraordinary Meeting

Meeting called for: **7:00pm, Thursday 30<sup>th</sup> March 2021**

Location: **Conducted by remote videoconferencing due to the COVID-19 pandemic.**

Councillors present: **I. Bartlett, R. Delderfield, J. Ewbank, L. Malvisi (Chairman), C. Michette, R. Michette, J. Nunn, L. Tipper, D. Watts, J. Watts**

Councillors absent: **R. Kemp, J. Lines**

Also attending: **D. Lovelock (Parish Clerk), P. MacLachlan (RFO), 5 members of the public**

If not attached to these Minutes then associated documents referred to in it are available online at [www.longmelford-pc.gov.uk](http://www.longmelford-pc.gov.uk), or from the Parish Clerk on request.

**The Chair opened the meeting at 7:02pm. The following Agenda Items were addressed.**

### **21/03-X1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Kemp.

### **21/04-X2 DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION**

No declarations of interest were made by Councillors regarding items on the Agenda.

No requests for dispensation were made by Councillors regarding items on the Agenda.

### **21/04-X3 PUBLIC PARTICIPATION**

Mr I. McDonald spoke as a member of the public and of the Neighbourhood Plan Steering Group to provide a summary of what the Neighbourhood Plan was, the importance and influence its adoption would have upon the community for the next 19 years, and to set out the timetable that would lead from the point of authorisation by the Parish Council to the District Council holding a referendum for the parishioners to confirm their agreement to the Plan or otherwise. He estimated that the period from authorisation by the Parish Council to final adoption by the District Council could be up to 49 weeks. The Council thanked Mr McDonald for his information.

### **21/04-X4 Motion: Neighbourhood Plan**

Cllr Ewbank summarised the main changes to the Plan that had been made since the last update provided to the Council. He recommended that anyone reading the Plan should review Appendix 5 in detail, the traffic and Parking Group Report 2020, which include recommendations for traffic control and parking improvement measures in the village.

Cllr Clive Arthey joined the meeting at 7:37pm in his capacity as District Council Deputy Leader & Cabinet Member for Planning. He provided an overview of the Community Infrastructure Levy (CIL) funding proposals likely to come into effect in the fourth quarter of 2021, and confirmed that the adoption of the Plan by the District Council would result in an uplift in the portion of CIL funds available to the Parish Council from 15% to 25%. The Council thanked Cllr Arthey for his information and contribution to the meeting, which he had kindly provided at short notice. He then left the meeting at 7:50pm.

The Motion was then moved to a vote.

**Resolved unanimously, that the Parish Council authorises the Neighbourhood Plan Steering Group to formally submit the Long Melford Neighbourhood Plan (as previously circulated to Councillors and posted to the Neighbourhood Plan website) to Babergh District Council, in accordance with Regulation 15 of the Neighbourhood Planning (General) Regulations 2012.**

Cllr J. Watts and Cllr Malvisi led the Council in thanking the Neighbourhood Plan Steering Group, and everyone else who had been involved in the project, for their dedication and the many hours of hard work they had contributed to the creation of the Plan over the last 2 years, saying that the Plan they had created on behalf of the community was an impressive and professional document which would serve the parishioners well for many years to come and of which they could be proud.

There being no further business, the Chairman closed the Meeting at 8:15pm.

Signed:  \_\_\_\_\_

**L. Malvisi**  
Chairman, Long Melford Parish Council

Date: 01/01/2021