

The Parish Offices, Cordell Road, Long Melford, Suffolk. CO10 9EH.  
Tel: 01787 378084 email: clerk@longmelford-pc.gov.uk



**Meeting of:** Finance Committee

**Date:** Tuesday, 27 April 2021 Time: 3:00pm

**Place:** To be conducted by remote by videoconferencing due to the COVID-19 pandemic. The Clerk will provide Councillors with instructions for joining the meeting prior to its commencement.

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

**To be present** – Councillors:

J Ewbank (Acting Chair)	L Malvisi	C Michette	R Michette
L Tipper	D Watts	J Watts	

The Public and Press are welcome to be present and to raise any issue pertinent to items on the Agenda. Under the Openness of Local Government Bodies Regulations 2014, filming and or recording of this meeting is open to members of the press and public.

**THE ZOOM MEETING CAN BE ACCESSED AS FOLLOWS.**

Internet : <https://us06web.zoom.us/j/81012371973?pwd=Q01jc1A4WE9vd2htcVFXRzZ5SW1OQT09>  
Meeting ID: **810 1237 1973**  
Passcode : **870821**  
Tel. : **0203 481 5237 / 0203 901 7895 / 0208 080 6591 / 0330 088 5830 / 0131 460 1196**

Signed: *D. Lovelock* Date: 21 April 2021  
Don Lovelock  
Clerk to Long Melford Parish Council

## Agenda

**Item No. Description**

- F/20/36 To receive apologies and to approve the reason for absence
- F/20/37 To receive any declarations of interest in items on the agenda and to consider any written requests for a dispensation received by the Clerk prior to the commencement of the meeting
- F/20/38 To consider adopting the minutes of the Finance Committee meeting dated 17 February 2021

- F/20/39 To invite comments and questions from the public on issues on this agenda and to suggest matters for future consideration
- F/20/40 To receive a report from the Responsible Finance Officer
- F/20/41 To consider the report of the Internal Auditor, and any recommendations arising from the review of 2020/21 accounts on Tuesday 20 April 2021 (Appendix 1) and to bring the report and its contents to the attention of the full Council.
- F/20/42 To review the Council's statement of income and expenditure, budget, bank reconciliation and fund statement for the period ending 31 March 2021 (Appendix 2) and to recommend adoption by the full Council.
- F/20/43 To consider the Annual Governance Statement 2020/21 as set out in the Annual Governance and Accountability Return 2020/21 (Appendix 3) and to recommend that Section 1 of the Annual Governance Statement be agreed by full Council and signed by the Clerk and Chairman.
- F/20/44 To consider the Accounting Statement 2020/21 as set out in the Annual Governance and Accountability Return 2020/21 (Appendix 4) and to recommend that Section 2 of the Annual Governance Statement be agreed by full Council and signed by the Responsible Finance Officer and Chairman.