


Signed   
Date: 13/9/18.

Long Melford Parish Council  
**Neighbourhood Plan Steering Group**

**MINUTES OF MEETING**

held on Thursday 12 July 2018 at the URC, Long Melford

**Present**

Cllr I Bartlett, J Burch (arrived 7.21), Cllr G Eade (Chairman), J Ewbank, I MacDonald, Cllr J Nunn (arrived late by arrangement), C Watts, D Watts, Parish Clerk (minute taker).

Also present was 1 member of the Public

**Apologies**

R Kemp and J Thomson.

**1. Introduction & Apologies:**

The Chairman welcomed the one member of the public to the group.

**2. Review of Previous Minutes:**

It was agreed that the minutes of the previous meeting 17 May 18 should be accepted and were duly signed.

**3. Questions from the Public:** The member of the public asked a question on (a) funding for the Save Our Skylarks fields and (b) the Liston Lane Boardwalk area being overgrown, and how it could be rectified. While neither of these questions were relevant to the NHP, members of the committee provided answers that helped answer the questions. The member of the public then left the meeting

**4. Update on Timetable**

I McDonald provided an extensive update on where the group stands, and how this looks with regard to the complete timetable for having a "made plan". He praised the group for the amount of work completed thus far, and provided the following timetable update – By July 22<sup>nd</sup>, the first draft of all sections and policy/proposals should be completed and passed to the Editor for review. The finalised policies will be further reviewed with BDC in Oct to ensure no serious conflict exists. In October/November, the start of the formal process would begin, where BDC provide the pre-consultation with the public under Regulation 14. This begins a 30 week process that culminates in having a made plan (assuming all goes well), approved in June 2019.

J Burch arrived at the meeting.

**5. Survey Results**

D Watts provided a precis of the results produced by R Kistruck from the survey. There was an exceptional response from the public, with 1,995 surveys completed, representing a 75% response ratio from the villagers. The initial survey has demonstrated that there is overwhelming support for the following issues:

- (a) Allocation of housing sites by the NHP
- (b) Any developments to be curtailed to either 20 or 40 homes
- (c) Housing developments should ideally be hidden from view.
- (d) That there is a clear preference for brownfield development over greenfield.



gathered), for recommendation to Parish Council as PIIP projects. Parish Council will then endorse the recommendations, and "make" the PIIP and lodge the plan with BDC. This then acts as the document for prioritising funding and investment for major parish needs.

**11. AOB:** Community Land Trust (CLT) discussion: A brief discussion was held regarding the recent meeting attended by I McDonald and G Eade at Lavenham, arranged by BDC, CAS and Hastoe. J Ewbank and G Eade are meeting Hastoe on 23rd July.

**12. Dates of Future Meetings**

**13 Sep 2018 – 7pm @ URC**

A handwritten signature in black ink, appearing to be 'G Eade', written in a cursive style.