

Minutes for the Steering Group Meeting 13th September 2018

Those present

Graham Eade, Jonathan Ewbank, Ian Bartlett, Jane Burch, Ian McDonald, Julie Thomson, Dave Watts, Chris Watts

1) Apologies

Richard Kemp and John Nunn

2) Minutes from previous meeting including action points

- o Carried forward - JB to discuss CAS (Community Action Suffolk) project with Liz Malvisi.
- o An agenda should include the date of the previous Steering Group meeting. Rob Williams to circulate draft minutes by email to all group members.

3) Update on timetable for completion - IM

- o IM & JE to edit the plan by the end of September/beginning of October. BDC will have the draft for comment for 2 weeks.
The first episode will be the public consultation . The second episode will be the external examination. The aim is for the Plan to return to the BDC Cabinet by July 2019. IM made the point that BDC has been very helpful.
- o Members of the Steering Group will have the draft by the end of September.
- o IM to write a paragraph on the NP calendar for the Melford Magazine.

4) Housing, T & P, VS &F sub-groups

- o IM will look at each chapter from the view point of the Examiner and critical developers.
- o Each sub-group will look at the other sub-group drafts. JE and IM will circulate the drafts by email for cross group comments.
- o The timetable to follow.

5) Public Realm Consultation Project

- o There was some discussion as to what parts of the village should be covered by the consultation. IM said it should radiate from the centre – a star effect.
- o IM pointed out the need for the plan to show cycle paths and the gaps in the network that we would like to see filled – specific needs, justified, much more convincing than general wishes.
- o Tim Regester to be asked to work on cycle lanes.
- o JT to identify pedestrian links and any problems.
- o If we request a grant for the consultancy commission now/soon, the work must be carried out and paid for by March 2019.

6) Parish Infrastructure Investment Plan (PiiP)

- o JE, IB and RW to form a PiiP sub-group.



7) Call for Sites

- o A number of sites, including some brown field sites in the village centre, are under consideration. This is an on-going process. Thirty-two sites have been submitted and have been evaluated according to strategic criteria including:
 1. whether they were green field or brown field sites
 2. distance from the centre of the village
 3. the impact on heritage and detailed environmental criteria and deliverability.
- 4. Other factors have also come into consideration. There are various methods for calculating the need for housing. However, using the method we deem to be most valid, Melford has a need for 41 houses over the 5-year period. Therefore given the houses being supplied by the Orchard Brook, Bull Lane and Rodbridge developments, the need for additional housing is negative.
- o IM to submit an objection rejecting the Gladmans' development plans.

8) Roger Kistruck

- o JE proposed that members of the Steering Group should contribute a small sum as a token of our appreciation for the work Roger did on the survey project. A book and if funds allowed, a tea shop voucher. JE's proposal was met with unanimous approval.

9) AOB

None.

10) Confirmation of the next meeting
Thursday 8th November 7pm at the URC.



G. K. EDGE