

# Burial Authority for the Parish of Long Melford

## TABLE OF FEES 2024-25 (1 April 2024 to 31 March 2025)



\* Please note that where the deceased is a child under the age of 18, or stillborn after the 24th week of pregnancy, the scheduled fees will not be charged to the bereaved as they are recoverable by the Burial Authority, cremation authorities and funeral directors under The Children's Funeral Fund for England Regulations 2019.

### Interment in a Grave

The body of an infant up to one month old *	£60.00
The body of a child more than one month old *	£235.00
The body of a person whose age at death exceeded 12 years *	£690.00
Cremation remains in Special Cremation Plot or existing grave (Headstones only permitted)	£490.00
Additional charge for burial outside of regular hours ( to accommodate faith requirements)	£29.50
Alteration to initial instructions for burial or cremation	£29.50
Assistance completing requests to the Home Office for exhumation	£29.50

### Exclusive Rights of Burial

75 years in an earthen grave 9' Long x 4' Wide	£570.00
Ashes in special cremation plot or existing grave	£490.00
Exhumation fee with return of Exclusive Rights Certificate	£ 96.00
Exhumation fee without return of Exclusive Rights Certificate	£570.00
Exclusive Rights of Burial - transfer of Title Deed	£29.50
Exclusive Rights of Burial - duplicate copy	£29.50
Preparing statutory declaration of evidence of grave ownership by a deceased person	£59.00

### Monuments, Grave Stones, Tablets & Inscriptions

Headstone – Grave (Maximum 32" High x 30" Wide)	£435.00
Headstone – Old Cemetery Cremation Plots 3 & 4 (Maximum 24" High x 18" Wide)	£360.00
Tablet - Cremation plot (Maximum 18" High x 12" Wide) <sup>1</sup>	£370.00
Tablet - Added to an existing kerb set (Maximum 24" High x 18" Wide)	£360.00
Tablet - New flat tablet fitting within an existing kerb set	£154.00
Tablet – Memorial (Maximum 14" High x 7" Wide), e.g. at the foot of a memorial tree	£126.00
Kerbstones, flat stones or border stones (Enclosing space not to exceed 7'6" Long x 3'6" Wide)	£490.00
Placement of a permanent cross on any grave space	£126.00
Additional inscriptions after a first inscription	£ 66.00

<sup>1</sup> Tablet – Cremation Plot. Only flat tablets are allowed on Cemetery Plots 1 and 2.

### Searches & Provision of Certified Extracts from Registers

Search of Registers	£29.50
Certified extract from the Burial Register	£17.40
Certified extract from the Register of Grants of Exclusive Rights of Burial	£17.40

### Academic, Historical, Ancestral, & Genealogical Research & Enquiries

Research and enquiry appointments up to 1 hour	£29.50
Research and enquiry appointments after the first hour (parts of an hour charged pro-rata)	£29.50 / hr

**VAT not applicable (0%) ALL FEES ARE NON-NEGOTIABLE**

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### NOTES

- i. All fees are non-negotiable and apply to residents and non-residents of the Civil Parish of Long Melford alike.
- ii. The scheduled fees do not include digging. Undertakers must provide their own diggers unless by prior arrangement with the Cemetery Manager, where additional fees may be applicable.
- iii. The scheduled fees apply irrespective of the Exclusive Right of Burial, which must be purchased on reserving a future interment and/or the right to erect a memorial.
- iv. Where a fee is due it must be paid in full prior to the funeral or the placement of a memorial. The Burial Authority will refuse to allow a funeral or memorial placement to take place where any fees remain outstanding and unpaid.
- v. For all funeral enquiries, in the first instance please contact the Cemetery Manager by email with details of the deceased, including the following information:
  - Date of death
  - Age at death
  - Where they died
  - Any desired date for the funeralA confirmation form will then be issued, together with a fee request.
- vi. Memorial applications should be in the form of a scanned, detailed document, emailed as an attachment to the Cemetery Manager.
- vii. Long Melford Cemetery is a lawn cemetery. As such, those requesting that a headstone be placed there must agree in writing that:
  1. All pots, ornaments, and fences shall be removed prior to any stone being placed.
  2. That the grave will remain free from the abovementioned items afterwards.
  3. That the Cemetery Manager shall have the right to remove any of the abovementioned items at any time and at their sole discretion.
- viii. The Council has the right to remove any monument or vase that does not meet the proper specifications, or is of poor workmanship, or where the relevant fee has not been paid.
- ix. Vases & Tablets will be allowed: 2" x 9" maximum height and must be incorporated in the headstone. Other permanent vases or memorial blocks should not be placed on the grave once it has been turfed.
- x. In the Cemetery cremation areas only upright headstone-style stones are permitted, with the exception of Sections 1 and 2 where only flat stones are permitted.
- xi. When calculating the overall height of a memorial, the base must be included in the measurement.

For further information, please contact:

The Cemetery Manager  
Long Melford Parish Council  
The Parish Offices, Cordell Road  
Long Melford  
Suffolk CO10 9EH  
Tel.: 07970 293003 / Email: [cemeterymanager@longmelford-pc.gov.uk](mailto:cemeterymanager@longmelford-pc.gov.uk)